



Position: Bar Manager

Reports to: General Manager

Job Type: Full time

Hours: 40 hours per week (including evenings and weekends)

Job Summary

The Birmingham Athletic Club in Bloomfield Hills, Michigan is looking for a full-time bar manager. A critical member of our club staff, this person is responsible for ensuring the bar operates smoothly, with sufficient stock and staff at all times. The bar manager should exhibit a customer service orientation and a commitment to club member and guest satisfaction. The ideal candidate will maintain a courteous demeanor with members, as well as effectively make use of downtime. This person should have knowledge of mixology, beer and wine. This position is available immediately.

Job Tasks/Duties

- Ensure bar spaces follow all licensing requirements and health and safety guidelines
- Mix drinks, pour and serve wine, beer and other beverages as needed
- Recruit, train and supervise new bar staff
- Maintain stock levels and order supplies when necessary
- Advance mixology program
- Manage wine list
- Address customer inquiries and complaints
- Performs other appropriate tasks assigned by the General Manager

Physical Demands and Work Environment

- Able to work in a busy, noisy environment
- Frequent lifting, bending, climbing, stooping, reaching and pulling
- Frequent repetitive motions
- Continuous standing

Licenses and Special Requirements

- High School Diploma or equivalent
- Must be legally allowed to serve alcohol
- Working knowledge of alcoholic and non-alcoholic beverages
- Willing to work nights, weekends and holidays
- Must pass criminal background check

Required Experience

- Hospitality: 2 years

Interested candidates should submit resumes to: Arielle Endelman – aendelman@bacmi.net