

The Winter Club of Lake Forest, Lake Forest, IL

Position: General Manager

Date Available: Immediately

About the Club: Founded in 1902, The Winter Club of Lake Forest has a long history as a casual, family-oriented private club serving the communities of Lake Forest and Lake Bluff, IL. With 330+ member families and an initiation fee of \$18,000, the Club is in a solid financial position. Amenities include two outdoor ice rinks, four platform tennis courts, three hard tennis courts, three quick-start/pickle ball courts, gymnasium, swimming pools, squash courts, a cafe with summer outdoor patio, and a private preschool. The Club is situated on four acres in the residential area of east Lake Forest, IL and is especially well known for its summer day camp, outdoor ice rinks, and platform tennis programs. The private preschool is regarded as the best in the area. There is an excellent staff in place, with several department heads who have been with the Club for many years. The Club has two main seasons of activity, with the summer season running from Memorial Day through Labor Day and the winter season running from November 1 through March 15. Annual revenue is \$2,900,000.

Qualifications: The successful candidate will have prior private club experience as a manager or assistant manager, and a proven record of providing high quality, personalized service. A strong knowledge of club operations, excellent budgeting/financial skills, and the ability to lead and motivate team members are required. A high level of integrity, passion, and motivation are three traits necessary for this position. A willingness to work with children is a must and all candidates will undergo a thorough background check prior to starting employment. Prior knowledge of rinks programs and/or hockey would be helpful but is not required. The new General Manager must be a sincere, caring individual who understands how to build solid relationships with both the members and staff. The CCM designation is preferred and it is expected that the new general manager will be an active participant in CMAA.

Duties: The General Manger will work with the Board of Governors for the betterment of the Club. The General Manager is responsible for all facets of daily club operations and implements policy as directed by the Board. Direct reports include the controller, chef, racquets, pool, preschool, hockey, figure skating, facilities/rinks, and program/events directors. The General Manager reports to the Board of Governors.

Compensation: Salary is commensurate with experience. The club offers a strong benefit and bonus package, including comprehensive insurance coverage, 401(k), CMAA national and local membership dues. The Club will pay for all costs related to interviewing.

Resume and cover letter should be sent via email as a pdf., attention the GM Search Committee, to GMSearch@TheWinterClub.com.