



Est. 1921

Cascade Hills Country Club in Grand Rapids, Michigan is seeking an experienced accountant (at least 5-7 years of experience and a Bachelor's Degree in Accounting) to serve as Controller of a 600 + member golf and country club. Experience in the hospitality industry is preferred but not required.

This professional position will report direct to the General Manager. Primary responsibilities will include data entry, oversight, and accuracy of the Club's accounting transactions, accounting system, and financial statements; management of cash and capital assets of the Club; assistance in annual capital and fiscal budgeting processes; oversight of the accuracy of members' accounts and follow up on past due accounts; preparation of all club taxes including federal, state and local payroll taxes and sales and use taxes. The Controller is also responsible for maintaining the club's 401K and health insurance programs, and attends and records minutes at monthly Board meetings and Long Range Planning Committee meetings.

Salary is commensurate with experience and qualifications. Benefits include health, hospitalization, and dental insurance; 401K plan; paid vacations; HFTP membership package; and member Christmas contribution.

Please apply by sending an email cover letter and resume to susan@cascadehillsc.com.