



Warwick Hills Golf & Country Club

9057 South Saginaw Road
Grand Blanc, MI 48439

JOB POSTING: CLUB MANAGER

The Board of Directors at Warwick Hills Golf & Country Club is excited to present an outstanding new opportunity for a Club Manager to help lead our storied Club into a new and exciting era. WHGCC was established in 1957 hosting Michigan's only PGA Tour event, the Buick Open from 1958 to 1969 and again from 1977 to 2009. The greens at Warwick Hills were consistently ranked among the best on the PGA Tour by players. Warwick's signature Par 3 Hole # 17 also ranked among the rowdiest holes on the Tour. The list of tournament winners includes: Tiger Woods, Jim Furyk, Ben Crenshaw, Fred Couples, Vijay Singh and the winner of the first Buick Open, Billy Casper.

2018 marks the return of Professional Golf to Warwick Hills and ***The PGA Ally Challenge Tour Champions*** event taking place September 10 -16th, 2018. The new Club Manager will be asked to leverage this new development as well as the recent growth in membership to its fullest potential. Warwick Hills currently has 400 members: 280 golf members and 120 social/recreation members. With a total dollar volume of \$4.0 Million and an annual food and beverage volume of \$1.4 Million, the Club is moving in a positive direction, and open year-round – three days in the off season and six days during the peak season.

The Club Manager will be responsible for the day-to-day operation of the clubhouse and all club business and membership related matters. The Club Manager will be responsible for leading a Clubhouse Management Team, ensuring the highest quality for all clubhouse general operations including the kitchen, Member Grille, Champion's Pub, Halfway House, Cabana and swimming pool, member and private events, social and recreational programs, facilities logistics and all maintenance functions. The Club Manager works directly with the Executive Chef, Food and Beverage Director and Event Services Director in achieving outstanding a la carte and banquet services. The Club Manager works hand-in-hand with the Finance Committee, Business Services Director, and department heads in developing and adhering to both our operations and capital budget. The Club Manager also works directly with the Membership Committee and Member Services Director in building a robust membership that maintains strong growth and retention rates. The Club Manager also sets standard operating policies and procedures and directly monitors the quality of the Club's products and services, while ensuring maximum member and guest satisfaction.

The Club Manager works closely with the Board of Directors, the Head Golf Professional, Head Tennis Professional and the Golf Course Superintendent in achieving the club's vision, mission and strategic objectives. The Club Manager collaborates on a year around basis with the PGA, HNS Sports Group, volunteers, and the community at-large in operating a successful Ally Challenge Tour Champions event.

The ideal candidate will have at least 3 to 5 years of successful club management or strong assistant club management experience. Candidate must have strong communication skills in both verbal and written areas. Must be strong in member relations and a proven track record of financial acumen and quality food and beverage management.

College degree required. Hospitality emphasis is preferred. A candidate with the CCM designation or evidence of an active pursuit of this designation is a strong plus as well. Annual salary is commensurate with experience and ranges from \$100,000 to \$124,000. The Club Manager also has the opportunity to achieve bonus incentives based upon goals and objectives as set by the Board. Benefits include health, dental and life insurance, as well as other benefits as negotiated. Application deadline November 22, 2017.

Please send cover letter and resume to:

Kevin Ostby, Search Committee Co-Chairman kevin.ostby@gmail.com

Kirk Thams, Search Committee Co-Chairman kirkth@comcast.net