INVERNESS GOLF CLUB

Inverness Golf Club – Inverness, Illinois

Clubhouse Manager/Food & Beverage

Inverness Golf Club is a private, member-owned club founded in 1929 and incorporated in 1955 on 150 acres in beautiful Inverness, Illinois, approximately 30 minutes from downtown Chicago. Inverness is a neighborhood, family oriented golf club steeped in tradition. The 18-hole, par 72 golf course measures 6,767 yards and has challenged golfers of all levels for decades with its rolling terrain and slippery greens while maintaining its classic feel. The original golf course was laid out in the twenties and updated by world famous golf course builder Brent Wadsworth, under the watchful eyes of Art Hills to form a Camelot setting just 15 minutes from O'Hare Airport.

The original Clubhouse was built in 1959 and was recently renovated to upgrade the facility while maintaining its classic French Provincial Architecture. Additional club amenities include: a golf shop, four Har Tru tennis courts; a pool with a tub slide; limited winter activities that include ice skating, sledding and cross country skiing; and, junior programs in golf, tennis and swimming. There are currently 330 members.

The 30,000 square foot clubhouse is open year round with the exception of six weeks; the last week in January through the first week in March. In season, the Club is open six days a week with limited service on Monday for golf outings. Off season, the Club is open five days – Wednesday through Sunday.

The Clubhouse Manager/Food & Beverage will report directly to the General Manager/COO and will be responsible for the day-to-day oversight, management and budgeting of all Food & Beverage operations and staff. He/she will work collaboratively with the other Clubhouse Manager, General Manager and Executive Chef in delivering exceptional Food & Beverage/Banquet and Catering experience for Inverness Golf Club's members and guests.

This position requires a strong and personable leader with team building and management skills to operate a successful Clubhouse operation and to engage staff members in providing superior customer service for the membership.   The Clubhouse Manager/F&B will be responsible for creating, designing and executing a 1st class F&B/Banquet operation with "best practices" in the performance of the following essential functions: Member Dining, Event Planning and Execution, Member Communications, Member Relations, Guest Services and Public Relations; Financial Management and Personnel Management and Training. He/she will be expected to work closely with a tenured team of managers and staff alike. He/she will also be expected to plan and execute first class dining and events that the membership is accustomed to.

Candidates must have an established record of excellence in Food & Beverage/Banquet Planning, staff development and accountability in addition to a keen eye for detail. Ideal candidates will have a progressive career path in the Club industry with a proven record of providing outstanding service, programs and events at the highest level in a similar premier "family" Club environment. Also important to this position is the ability to work within set operating budgets and continually look to identify and implement operational efficiencies.

The incoming Clubhouse Manager/F&B will be outgoing, genuine and personable and will look forward to being in front of the membership on a regular basis. Visibility, along with the genuine enjoyment of building member relationships and being in an active and social environment are key attributes for the next Clubhouse Manager/F&B.

The Board of Directors and GM/COO would like the new Clubhouse Manager/F&B to work closely with the current/outgoing Clubhouse Manager/F&B upon his/her arrival to ensure a smooth transition.

Compensation: The Club will offer a competitive compensation plan, along with standard benefits and perks. Interested and qualified candidates should send their resume, cover letter and work history to:

James J. Gusella CCM
COO/General Manager
Inverness Golf Club
jgusella@igc-il.org